

## Handout 7

### Process for Collaboration

Reflection Question	Response
How does the process for collaboration currently proceed for your school or for your department/grade level?	
Is there an agreed upon agenda for the meeting before the meeting begins? If so, how is the agenda communicated to all meeting participants <i>before</i> the meeting begins?	
Does your school/department/grade level follow a specific protocol for data analysis? If so, what is it?	
What's working well? What would you like to change?	